Note: This is just a list of criteria that a proposed “usability kit” would need. The next step would be to determine solutions for the following

For any usability test, these assumptions are made

* 1 Facilitator
* 1 Note-taker (Minimum)
* 1 Participant (at a time)
* Internet / WiFi is available
* Remote participants will provide their own computers / phones
* Remote facilitator / note-taker will use Fearless office or appropriate workspace

Criteria. What are the needs?

**On-site / In-person**

* Area to conduct testing
* Surface / Table for devices and note-taking
* Method to access testing software for participant
* Method for recording session
* Method for connecting remote observers
  + Enable remote observing and 2-way communication
* Note taking method
  + Optional: Alternative input devices (mouse / keyboard / trackpad / stylus)

**Remote - Moderated**

* Remote conference method (prob zoom)
  + Good reliability
  + Easy and a11y screen-sharing
  + Recording capabilities
  + Privacy controls - Only us and participant should have access to sessions / recordings
* Note taking method

**Remote - Unmoderated**

I’m not sure I recommend doing this, but don’t know much about it.